

NEWARK AND SHERWOOD DISTRICT COUNCIL

Minutes of the Meeting of **Trustee Board of the Gilstrap and William Edward Knight Charities** held in the Civic Suite, Castle House, Great North Road, Newark NG24 1BY on Wednesday, 11 January 2023 at 6.00 pm.

PRESENT: Councillor Mrs R Crowe (Chairman)

Councillor K Girling, Councillor L Goff, Councillor S Haynes, Councillor R Crowe and Councillor J Kellas

APOLOGIES FOR ABSENCE: Councillor M Cope (Committee Member) and Councillor M Skinner (Committee Member)

39 DECLARATIONS OF INTERESTS FROM MEMBERS AND OFFICERS

NOTED that:

- (a) the following voting Members declared Interests in Agenda Item No. 7 – Land Off Cedar Avenue/Lincoln Road, as elected Members of Newark Town Council.

Councillor Mrs R Crowe  
Councillor Laurence Goff

- (b) Councillor Robert Crowe as a non-voting Member declared an interest in Agenda Item No. 7 – Land Off Cedar Avenue/Lincoln Road, as elected Member of Newark Town Council.

40 NOTIFICATION TO THOSE PRESENT THAT THE MEETING WILL BE RECORDED AND STREAMED ONLINE

The Chairman advised that the proceedings were being audio recorded and live streamed by the Council.

41 MINUTES OF THE MEETING HELD ON 5 MAY 2022

AGREED that the Minutes of the meeting held on 5 May 2022 were approved as a correct record and signed by the Chairman.

42 TRUST ACCOUNTS FOR FINANCIAL YEAR ENDING 31 MARCH 2022

The Trustees considered the report presented by the Assistant Business Manager – Financial Services which sought approval for the Statutory Accounts for the W.E. Knight and Gilstrap Charities for the financial year ended 31 March 2022.

The report set out the income and expenditure for both charities and that the annual accounts must be submitted to the Charities Commission within 10 months of the end of their financial year, this being 31 January 2023. The report also stated that an audit of the accounts was required if the annual income was over £25,000 but that this was only necessary for the Gilstrap Charity whose income breached that threshold.

AGREED (unanimously) that:

- (a) the W.E. Knight accounts for the financial year ended 31 March 2022 and the publication on the charities commission be approved;
- (b) the Gilstrap accounts for the financial year ended 31 March 2022 and the publication on the charities commission be approved.

43 NEWARK R&M CRICKET CLUB PROJECT - UPDATE

The Trustees considered the report presented by the Assistant Director Legal & Democratic Services, Monitoring Officer, which updated the Board on the progress since the Board's last meeting on the 5 May 2022. At that meeting it was reported that an urgency decision had been taken, in consideration with all Members of the Trustee Board, to offer the balance of the unallocated reserve of £27,000, to the Club in respect of the project to ensure the development could proceed within the current costing envelope, as any delay would result in additional costs. The entire allocated spend had been paid to the Club and was provided in the report.

A verbal update on the project was brought to the meeting, which informed the Board that Phase 1 (shell-only) of the new changing room build had been completed. The foundations, external structure and roof had been undertaken making the building secure and watertight. Those works had utilised the balance of the funding received, and it was confirmed that the Developer was extremely grateful to the W.E Knight Trust for supporting them to this stage. They were seeking additional funding to help complete the remaining stages of the build, namely the utility installations and full internal construction. They would continue to pursue that funding and would keep the Trust updated. They remained grateful for any help the Trust, or Trustees could provide in identifying sources of funding.

A Trustee sought clarification regarding the shortfall and commented on an opportunity of the field adjacent to the cricket club, which could be turned into a football pitch. It was questioned whether the constitution would allow that to take place.

The Assistant Director Legal & Democratic Services, Monitoring Officer, confirmed that she would make enquiries with the cricket club and bring a report back to the Board.

AGREED that:

- (a) the report be noted; and
- (b) the Assistant Director Legal & Democratic Services, Monitoring Officer, make enquiries with the cricket club and bring a report back to a future Board meeting.

44 LAND OFF CEDAR AVENUE/LINCOLN ROAD – UPDATE

The Trustees considered the report presented by the Assistant Director Legal & Democratic Services, Monitoring Officer which updated the Trustee Board on progress since the Board's last meeting on 5 May 2022.

Since that meeting on 5 May 2022, external legal advisors had been instructed and the Charity Commission submission had now been finalised.

The Clerk to the Trustee Board had met with the Clerk to the Town Council for an initial discussion and provided relevant documentation regarding land ownership for review.

Members noted that there was a District Council multi-use games area (MUGA) on the site. This was maintained at the cost of the District Council and the District Council had historically met all other maintenance costs for the land in recognition of the MUGA being allowed on the site by the Trustee Board. If the land was sold to the Town Council, the Town and District Councils would need to reach agreement on management and responsibility for the MUGA going forward. This had already been raised as an issue for the Town Council to consider. The annual condition report had recently been obtained and provided to the Town Council for consideration. It was reported that further updates would be brought to the Board when available.

A Trustee asked if the legal agreement could be drafted ahead of confirmation from the Charity Commission in order to speed up the process. The Assistant Director Legal & Democratic Services, Monitoring Officer confirmed that arrangements would be made with Newark Town Council.

AGREED that;

(a) the report be noted; and

(b) arrangements regarding the legal agreement commence with Newark Town Council.

45 DATE OF NEXT MEETING

AGREED that the date of the next meeting be held on 5 April, 2023, at 6pm.

Meeting closed at 6.12 pm.

Chairman